**A quick guide to…**

**Workforce Support Programmes**

**A round up of skills support for employers across Leicestershire, including: ESF support\*, apprenticeships, and redundancy support.**

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| **Outline of programme** | | **Contact** |
| **ESF funded recruitment help** | **ESF: Leicester Employment Hub\***  **(Leicester and Leicestershire)**  Great for SME employers who wish to ‘**grow’ their own talent** You will be guided through any ‘red tape’ on training schemes and get impartial support and advice on:   * **Apprenticeships and Traineeships** * **Work experience and Internships** * **Volunteering** * **Bulk vacancies**   The offer includes FREE **expert advice** on any government or council grants available. On the job training and recruitment support will be provided by an appointed training provider. We will also **promote your vacancies to job ready clients.**  **Levy transfer pot to support local businesses with apprenticeships.** Employers who pay the apprenticeship levy can pledge to share any unspent funds to SME businesses, to help local businesses to grow their own. Contact the Leicester Employment Hub to find out more. | **FREE**  Managed by **Leicester City Council**  Contact: **Tracey Waterfield**  [Tracey.Waterfield@leicester.gov.uk](mailto:Tracey.Waterfield@leicester.gov.uk)  0116 454 2945  [www.leicesteremploymenthub.co.uk](http://www.leicesteremploymenthub.co.uk)  Email: [employmenthub@leicester.gov.uk](mailto:employmenthub@leicester.gov.uk)  Ends for referrals on Sept 30 2023 |
| **Redundancy support** | **Redundancy support (Leicester and Leicestershire)**  **Redundancies:**  If you are having to make **redundancies**,  Futures can support your staff to explore new options, with FREE training, CV, and job application support.  Contact Futures with information on:  • **Notification of redundancies and scale**  **• Number and job roles affected**  **• Last day of work for affected individuals (if known).** | **FREE**  **Futures** manage the area National Careers Service offer; all support is FREE.    **Redundancies (Futures):**  Email: [leicestershire@futuresforyou.com](mailto:leicestershire@futuresforyou.com)  Phone Sarah Baranyai on07570 671594 |
| **Skills support** | **Local training providers, colleges and universities**  A variety of skills support options for employers, including placement offers, apprenticeships, and sector specific courses.  Range of course options for local adults and young people to learn skills employers need and help them to move into opportunities. Contact direct to find out more.  **ESF: Leicester only: Graduate City\***  Leicester City Council, De Montfort University and the University of Leicester have an **ESF supported internship scheme to support** **small businesses** to offer workplace opportunities to students.  A range of six-week internships will be offered by local businesses, to be completed by second-year students at both local universities. | Training providers, colleges, universities, contact direct.  **Colleges:**  Leicester: [leicestercollege.ac.uk/employers/contact-us/](https://leicestercollege.ac.uk/employers/contact-us/).  Loughborough: [wpadmin@loucoll.ac.uk](mailto:wpadmin@loucoll.ac.uk).  North Warks & South Leic: [ip@nwslc.ac.uk.](mailto:ip@nwslc.ac.uk)  SMB Group: [enquiries@smbgroup.ac.uk](https://llep.org.uk/buildingtheworkforce/enquiries@smbgroup.ac.uk)  **Universities:**  De Montfort: [employerliaison@dmu.ac.uk](mailto:employerliaison@dmu.ac.uk)  Loughborough: [Employer.Services@lboro.ac.](mailto:Employer.Services@lboro.ac.)uk  Leicester:[employer.services@leicester.ac.uk](mailto:employer.services@leicester.ac.uk)  The **Graduate City Project Manager** is Sally Hackett  Ends September 2023 (possible extension to December 2023)  [sally.hackett@leicester.gov.uk](mailto:sally.hackett@leicester.gov.uk) |
| **Digital** | **Microsoft resources**  Microsoft have made several **free resources available to individuals and businesses to support digital skills.**  This includes a variety of training resources and one to one consultations with a **business adviser**. | **FREE, visit:**  [LLEP works with Microsoft to address local skills gaps | LLEP](https://llep.org.uk/news/llep-works-with-microsoft-to-address-local-skills-gaps/)  **Small Business Resource Centre**  [https://aka.ms/LEPSMB](https://protect-eu.mimecast.com/s/hhfCCvQD1t2M871sQBL0R?domain=aka.ms)  [https://aka.ms/LEPConsultation](https://protect-eu.mimecast.com/s/deKuCw0Z1fAYxG6fq5Xnu?domain=aka.ms) |
| **Schools** | **Schools and colleges**  A great FREE way to **raise awareness of your organisation** or industry to the workforce of tomorrow is to engage with local schools and colleges. Help is available to support you to do this.  The **Careers and Enterprise Company Enterprise Adviser** programme coordinates businesses in engaging with the senior leads of a school or college to enhance careers and enterprise planning. | **FREE**  Contact: [EAN@llep.org.uk](mailto:EAN@llep.org.uk)  0116 454 2910  [Enterprise Adviser Network | LLEP](https://llep.org.uk/ean/) |
| **Future Work Force** | **Building the Workforce of the Future**  The LLEP worked with **local colleges, universities, and skills provider partners** to create a FREE snapshot guide for employers about **support for a range of common employer skills challenges.**  The guide has all the information you need to offer  employer encounters, experience of the workplace, work placements and internships, and the new T Level industry placements, and how these programmes can **benefit you in the long term.** | **FREE**  See our **Building the Workforce of the Future** FREE guide on:  [Information and Resources for Employers | LLEP](https://llep.org.uk/skills/information-and-resources-for-employers/)  Or call/email Anna Cyhan on 0116 454 2919 for a printed copy.  [Anna.Cyhan@llep.org.uk](mailto:Anna.Cyhan@llep.org.uk) |
| **Recruitment support** | **Sector based work programmes and job fairs**  Beneficial for employers who may have **bulk vacancies**, and who need tailored pre-work training, relevant to the business for new employees. A sector work academy programme can last up to 6 weeks and has 3 main components for potential employees:   * pre-employment training – relevant to the needs of the business and sector * a work experience placement * a guaranteed job-interview   **Job Centre Plus** will also advertise your vacancies **free of charge and** offer a range of free initiatives such as **Work Trials** and a **Small Business Recruitment Service.** | **FREE**  Email: Kendrick Emma JCP [EMMA.KENDRICK@DWP.GOV.UK](mailto:EMMA.KENDRICK@DWP.GOV.UK)  No cost, government funded. |
| **Plan for**  **Recruitment support**  **Government**  **Government schemes**  **Government schemes**  **schemes**  **Jobs** | **Government programmes:**  [www.gov.uk/government/topical-events/plan-for-jobs](http://www.gov.uk/government/topical-events/plan-for-jobs)  **Good summary of employer offers on**  [find-employer-schemes.education.gov.uk/](https://find-employer-schemes.education.gov.uk/)  **Multiply**  Free **numeracy** initiatives, offers and courses from pre-entry to level 2 for those aged 19 and over in your workforce.  Allows you to build the skills of your current or future employees with low numeracy, creating a loyal and talented workforce.  Individuals can also self-refer.  **Apprenticeships:** Apprenticeships are for those aged 16 or over and combine working with studying to gain skills and knowledge in a job role, can be new or current employees.  Apprentice minimum wage and 5% training contribution depending on business size.  **Skills Bootcamps:** Flexible work and high-quality training courses for aged 19 and over to fast-track specialist skill development, for existing or new talent for your business.  <https://find-employer-schemes.education.gov.uk/schemes/skills-bootcamps>  **Costs:**   * No cost to employers who **recruit** individuals who have completed a Skills Bootcamp. * The cost differs for each Skills Bootcamp, but the average is £3,000 per learner. **But through access to Government funding**, providers can offer employers a **70/90% discount.** * Allows **businesses to upskill their staff with in-demand courses** at a fraction of the cost, to train their existing employees, hence the the cost may be circa £300 for an SME and circa £1000 for a large employer. * There is **no cost if the learner self-refers** to the course.   Skills Bootcamps are designed to support individuals to gain knowledge and skills in the specific sector they want a career in or to progress in their current role.  [**T Levels**](https://www.tlevels.gov.uk/employers)are a new, 2-year qualification for 16- to 19-year-olds. They have been created with employers, and part of the offer is a 45-day work placement. Local colleges are offering T Levels.    **Adult skills, free level three qualifications**: designed to help adults to gain in-demand skills. Almost [400 qualifications](https://protect-eu.mimecast.com/s/WyEoCK8mDtrZPlzHpdMyp?domain=gbr01.safelinks.protection.outlook.com) are available to take from April 2021 as part of the government’s Lifetime Skills Guarantee. Can support your staff with free training from local colleges and training providers. | Contacts  **Multiply Leicester:**  TBC any day!  **Multiply Leicestershire:**  [www.leicestershire.gov.uk/multiply](http://www.leicestershire.gov.uk/multiply)  or email [multiply@leics.gov.uk](mailto:multiply@leics.gov.uk)  **Apprenticeships and traineeships**  Leicester Employment Hub (see overleaf), local colleges and training providers, or call the Apprenticeship Service 0800 015 0600.  [Apprenticeships (education.gov.uk)](https://find-employer-schemes.education.gov.uk/schemes/apprenticeships)  **Skills Bootcamps**  **De Montfort University** offer a range of digital skills bootcamps, see:  [www.dmu.ac.uk/business/grow-your-business/support.aspx](http://www.dmu.ac.uk/business/grow-your-business/support.aspx)    **Anicca digital** offer a range of digital skills bootcamps, see:  [anicca.co.uk/free-grant-funded-digital-skills-bootcamps/](https://anicca.co.uk/free-grant-funded-digital-skills-bootcamps/)  **HGVC** HGV driving bootcamp:  [www.hgvc.co.uk/bootcamp-for-businesses/](http://www.hgvc.co.uk/bootcamp-for-businesses/)  **The Skills Network offer**   * Care * Cyber Security * Digital Marketing * Infrastructure technician * Project Management * Sustainability * Technical Service desk   <https://theskillsnetwork.com/skills-bootcamps> or email: [Jack.McDougall@theskillsnetwork.com](mailto:Jack.McDougall@theskillsnetwork.com)  **D2N2** (can be utilised by LLEP employers   * Digital * Green construction * Green transport   [What are Skills Bootcamps? | D2N2 (d2n2lep.org)](https://d2n2lep.org/what-are-skills-bootcamps/)  **T Levels**  [T Levels and industry placements for employers | T Levels](https://www.tlevels.gov.uk/employers)  **Level 3 qualifications for adults**  [www.gov.uk/government/publications/find-a-free-level-3-qualification/list-of-free-level-3-qualifications-available-to-eligible-adults](http://www.gov.uk/government/publications/find-a-free-level-3-qualification/list-of-free-level-3-qualifications-available-to-eligible-adults) |
| **Charnwood Area** | **Charnwood Careers & Enterprise Hub**  The Careers & Enterprise Hub, a partnership between Loughborough College and Loughborough University, to help you to unlock potential to support your business. The Hub offers several services to employers, including:   * **Apprenticeships** – advice and support * **Commercial/Professional training** – discuss your organisations training requirements and can recommend bespoke training. * **Kickstart** – acting as an intermediary provider and support with your application. * **Distance learning** – broad range of short programmes to enhance your workforce’s knowledge and skills. * **Vacancies** – promote any vacancies that you may have. * **T Level & Industry Placements** – opportunity to support a young person in an Industry Placement or work placement. * **Supported Internship** – supporting a young person with Special Education Needs or disabilities who have an education, health and care plan with a placement. | **Contact**  Email us: [careershub@loucoll.ac.uk](mailto:careershub@loucoll.ac.uk)  **Find us** at 14 Market Place, Loughborough, Leicestershire, LE11 3EA.  **Opening times** are  Monday 9.00 – 17.00,  Tuesday 12.00 – 19.00,  Wednesday 12.00 – 19.00,  Thursday 9.00 – 17.00,  Friday 9.00 – 16.30,  Saturdays 10.00 – 14.30 |

**See also the one stop shop for business advice and support, the LLEP Business Gateway Growth Hub**

[**bizgateway.org.uk**](https://bizgateway.org.uk/)

